

NYCServ Violation Copy

Internet



39160517Z

				
		SUMMONS NUMBER: 039160517Z		
SUMMONS AND COMMISSIONER'S ORDER-CIVIL PENALTIES APPLY ENFORCEMENT AGENCY: NYC DEPT OF BUILDINGS AGENCY ADDRESS AND WEBSITE: 280 Broadway, New York, NY 10007 www.nyc.gov/buildings				
RESPONDENT: SPINOSA, JESSICA M		(FIRST NAME/ENTITY, LAST)		
MAILING ADDRESS: 6838 MANSE ST. FOREST HILLS, NY 11375-5735		DOB LICENSE/REGISTRATION#:		
		CELL PHONE: N/A		
DATE OF OCCURRENCE: 09/16/2025		TIME OBSERVED: 10:10 AM		
		BOROUGH: Queens		
PLACE OF OCCURRENCE: 68-38GAR MANSE STREET		BLOCK: 03194 LOT: 00021 BIN: 4573833		
You must appear or respond to the details of violation(s) below. For HOW TO RESPOND, see next page.				
HEARING DATE: 11/25/2025 AT: 09:30 AM				
OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS: Queens (See locations on next page)				
REFER TO THE SUMMONS NUMBER ABOVE ON ALL CORRESPONDENCE.				
WARNING: If you do not appear or respond to this Summons, the City will decide the Summons against you and impose penalties. Failure to pay a civil penalty could lead to the denial of an application for, or the suspension, termination or revocation of a City license, permit or registration. In addition, the City may enter a judgment against you in court.				
COMMISSIONER'S ORDER TO CORRECT VIOLATING CONDITION(S) AND CERTIFY CORRECTION				
CURE DATE (Zero Penalty Option, if available): Not Applicable		Must Appear: ☒ (If disputing the charge)		
Type of Construction: III		No. of Stories: 2.5 Related Job#: N/A		
Occupancy at Time of Inspection: 1 FAMILY DWELLING		Basis of Violation: 4A08945		
Based on an inspection of the premises or the records of the Department, the undersigned has determined that you are in violation of the section of law cited below of the NYC Administrative Code, the NYC Zoning Resolution and/or Titles 1 or 2 of the Rules of the City of New York.				
Violating Conditions Observed				
Infraction Code	Class	Provision of Law	Standard Penalty	Maximum Penalty
B103	Class 1	28-118.3.2	\$2,500	\$12,500
☐ Recurring Condition Aggravated I per 1RCNY 102-01(f)	☐ Aggravated II Condition per 1 RCNY 102-01(f)	☐ ILLEGAL CONVERSION— CLASS 1 Per 28-202.1 & 1 RCNY 102-01 additional daily penalties for continued violation of Article 210 of Title 28 also applicable	☐ Per 28-202.1 & 1 RCNY 102-01, additional Class 1 daily or Class 2 monthly penalty may apply.	☐ Stop Work Order Issued: _____ ☐ Vacate Order Issued: _____ Vacate#: _____
Violation Detail(s): ATOI OBSERVED NO ACTIVE CONSTRUCTION IN PROGRESS. HOWEVER, NOTICED A ILLEGAL UNPERMITTED CONVERSION OF THE GARAGE AT EXPOSURE 3 INTO A LIVING SPACE. CERTIFICATE OF OCCUPANCY IS FOR THE GARAGE CONTRARY TO THE BUILDINGS RECORDS. Remedy: Discontinue illegal occupancy or amend C of O;				
THE COMMISSIONER ORDERS THAT YOU TIMELY CORRECT THESE CONDITIONS AND FILE A CERTIFICATE OF SUCH CORRECTION. See 1RCNY 102-01 and the instructions on certifying correction. Uncorrected violations are subject to additional violations and penalties. For certain charges, additional DOB civil penalties may apply pursuant to sections 28-213.1, 28-219.1 and 28-207.2.6 of the Administrative Code. A property owner may be liable for payment of these additional civil penalties even if not cited as respondent on this summons.				
NYC Charter Sections 1048 and 1049-a and the Rules of the City of New York authorize the NYC Office of Administrative Trials and Hearings (OATH) to hold hearings. For hearing options, see other side of this notice.				
I, an employee of the Department of Buildings, affirm under penalty of perjury that I personally observed the commission of the violation(s) charged above and/or verified their existence through a review of departmental records. False statements made herein are punishable as a Class A Misdemeanor pursuant to section 210.45 of the Penal Law.				
Issuing Officer: G Lazaro		Signature: Electronically Signed by G Lazaro		Badge#: 3700 Unit Code: SI
		09/16/2025 10:40 AM		